

Minutes
September 4, 2014
North End - Huntington Heights Architectural Review Board

Members present:

Karl Dahlen, Carolyn Hughes, Mary Kayaselcuk, Phil Shook

Members Absent: The Board has three vacancies.

Staff present: David Watson

The meeting was called to order at 6:00 PM.

The minutes of the April 3, 2014 regular meeting was reviewed and approved with amendments.

New Business

Proposed agenda for the annual guideline update in October.

Mr. Shook provided the following proposed modifications to the guidelines.

I. Siding, Administrative Review it is proposed that the *text "Cement composite siding (e.g. Hardiplank) may also be approved with administrative review if it is identical in size and profile of the historical original siding. Historically original wood trim may be replaced with solid core PVC if it is identical in size and profile to the historically original wood trim"*.

J. Window, Exterior

Expansion of administrative approval for windows would consider wood composite to be the equivalent of wood. 2. a. will read *A historically original wood window may be replaced with a wood composite window under administrative review if all other administrative review qualifications are met.*

The Board asked staff if it would be possible to provide a list of approved COAs and ACOAs to the board, updated periodically. Staff stated that a database is maintained containing these records, and that information could readily be provided to board members. Further, staff stated that it may be possible to maintain the log on the NEHH ARB website.

The Board approved by unanimous vote a motion to change the date of the regularly scheduled October 2 ARB meeting to October 17, 2014 and will be held prior to the Guidelines update meeting. The change was made due to a board member being out of town on October 2, 2014 which would prevent quorum from being present.

Old Business

None

The meeting adjourned at 6:40 PM.